



**QUEEN ANNE HIGH SCHOOL ALUMNI ASSOCIATION  
BOARD MEETING**

**Ballard Boys & Girls Club  
1767 NW 64<sup>th</sup> Street  
(Corner of NW 64<sup>th</sup> & 20<sup>th</sup> Ave NW)**

**JULY 18, 2012**

**Board Members Present:** Jo (Wayt) Johnson; Kathy Gaylord; Jeri Samuelsen; Jackie (Moore) Zobrist; Doug Streib; Glo (Gleason) Holcomb; Sherry (Peck) Moody; and Kim Turner.

**Board Members Absent:** Maggie (Nichols) Birch – excused; Claudia (Kettles) Lovgren – excused; Sandy (Johnson) Krutsinger – excused; Phil Krutsinger – excused; Anne (Messenger) Jorden – excused; and John Wedeberg – excused; **Joe Samione**

**Associate Members Present:** LD Zobrist (eMail & Database); John Hennes (Archives & Historian); and Elizabeth (Weeks) Pankey (KUAY Editor).

Meeting called to order at 7:17 pm by President, Kim Turner.

**Minutes:** There were no corrections to the Minutes presented. Motion made by Jeri Samuelsen to accept the Minutes as presented and seconded by Kathy Gaylord. Motion passed.

**Treasurer's Report:** In Anne Jorden's absence, LD Zobrist presented the report. LD explained the **Cash Flow by Year – General Operating Fund – YTD**. He explained the categories of **INFLOWS vs. OUTLOWS** of income of the General Operating Fund. The Fund shows a negative balance. The Scholarship Fund has a positive balance. The Finance Committee's Report will be discussed under New Business. A motion made by Jeri Samuelsen to accept the Treasurer's Report as presented and seconded by Sherry Moody. Motion passed.

**Old Business:**

**KUAY** was discussed. The Board liked the publication. L D reported that 10,750 copies were printed and 10,605 mailed. Cost was approx. \$5500 or \$0.52/ copy mailed. There was a comment to have the various categories of Donors - Benefactors, Sponsors and Patrons to list the amounts of a donation category, as an example, Patrons (\$100-\$499). The amount given by a donor will not be published. Anonymous donations given will not be listed either for the KUAY or on the website. Donations may be accepted through the website using the PayPal link. There was discussion of the cutoff date for Angel listing for the summer issue. It will move to May 31.

**New Business:**

**Finance Committee Report:** Committee members: LD Zobrist, Anne Jordens, Kathy Gaylord, John Hennes and Phil Krutsinger. The committee met in June to discuss the financial situation of the QAHSAA. Each Board member was given a copy of the report and the recommendations. After much discussion of the report suggestions, motions were made:

- **Committee Responsibility:** Motion made by Jackie Zobrist and seconded by Jeri Samuelsen. **The President of the Board appoints and maintain Chairs to the following standing committees for each major program area, who will meet each month and make a monthly report o the Board,**
  - a) Finance (Treasurer)
  - b) Events
  - c) Logo Merchandise
  - d) KUAY
  - e) Scholarship

**That every Board member will be a member in good standing of at least one standing committee, and that the committees will also recruit alumni members outside of the board to join them in their work.**

The motion passed.

- **KUAY Expenses:** Motion was made by Kathy Gaylord and seconded by Sherry Moody. **The KUAY expenses be evenly split between the General Fund and the Scholarship Fund by assigning the cost for the summer issue to the Scholarship Fund.** The motion passed.
- **Luncheon Events – Complementary (comp) Meals:** Motion made by Jo Johnson and seconded by Kathy Gaylord. **The policy for paid events such as the luncheons faculty members be offered one comp meal for themselves and that guest would pay the normal price for the event.** There was an amendment made to the motion by Sherry Moody to add **faculty / staff**. The amended motion was seconded. The amendment passed. The first motion was voted on with the amendment **faculty / staff** added. The motion passed.
- **Picnic Locker:** Motion made by Jackie Zobrist and seconded by Jo Johnson. **The payment for the picnic locker be moved to month-to-month rental with a goal to close the locker at the end of August after the picnic and that other arrangement to be found for the Grill and other items in that locker by elimination, consolidation and/or securing free storage among our alumni. This activity will be the responsibility of the Events Committee to complete.** The motion passed.

**Insurance:** This will be required now for the storage lockers at a cost of about \$9/mo for each locker for \$2000 coverage. There was a discussion of event liability insurance and LDZ is looking into this for information.

**Picnic:** The picnic committee was designated as Jackie, Jeri, Kathy and Sherry.

**Correspondence:** Kim Turner read Thank You notes from two of the scholarship recipients.

The meeting was adjourned at 9:00 pm.

Respectfully Submitted by Jo (Wayt) Johnson, Recording Secretary.

**NEXT BOARD MEETING AUGUST 15, 2012**