



## QUEEN ANNE HIGH SCHOOL ALUMNI ASSOCIATION BOARD MEETING

**Ballard Boys & Girls Club  
November 16, 2016**

**Board Members Present:** Maggie (Nichols) Birch, Jackie (Moore) Zobrist, Jeri Samuelsen, Sally Villaluz Ghormley, Roger Jensen, Glo (Gleason) Holcomb, Claudia (Kettles) Lovgren and Kim Turner.

**Board Members Absent:** Jim LePenske, Jeanne (Hayes) Warren, John Wedeberg, Alecia Nowak and Sherry (Peck) Moody.

**Association Membership:** L.D. Zobrist, and John Hennes.

Vice President Kim Turner at 7:02 pm, called the meeting to order.

**Minutes:** Minutes of the October 19, 2016 Board Meeting were emailed or mailed to all Board members. Kim Turner moved to approve the minutes and Claudia (Kettles) Lovgren made the second. The motion passed.

**Minutes:** Minutes of the October 29, 2016 Annual Meeting were emailed or mailed to all Board members. Corrections were made to the spelling of Sally's mother and her name to Ghormley, and Sally's class year to '79. Jeri Samuelsen moved to approve the minutes as corrected and Claudia (Kettles) Lovgren made the second. The motion passed.

**Election of Board Officers:** Maggie (Nichols) Birch nominated Sherry (Peck) Moody for President seconded by Claudia (Kettles) Lovgren. Sherry is our new President. Jeri Samuelsen nominated Kim Turner for Vice President seconded by Jackie (Moore) Zobrist. Kim is our new Vice President. Maggie (Nichols) Birch nominated Sally Villaluz Ghormley for Treasurer seconded by Kim Turner. Sally is our new Treasurer. Jerri Samuelsen nominated Maggie (Nichols) Birch for Recording Secretary seconded by Roger Jensen. Maggie is the new Recording Secretary. Claudia (Kettles) Lovgren nominated Jackie (Moore) Zobrist for Corresponding Secretary seconded by Maggie (Nichols) Birch. Jackie is our new Corresponding Secretary.

### **Treasurer's Finance Report:**

Part 1: 2017 Budget. The Finance Committee met on 11/11/2016 to review current budget results for this year and to prepare a recommendation for the 2017 budget to be presented for the board approval. It seems clear that we will achieve and slightly exceed our overall budget goals for this year. However, there are category adjustments that need to be made for the 2017 budget.

- Logo merchandise budgets for next year are down from this year's budget level. We expect this to continue going forward.
- Scholarship donation budget has been dropped \$1000 and unrestricted donations budget has been increased the same amount.
- Minor adjustments in several categories are recommended for 2017 to correspond with spending trends.
- The net result is a budget that calls for a just above a breakeven year in 2017.

Jeri Samuelsen made a motion that the proposed the 2017 budget be adapted by the Board as our formal budget for 2017, and that we authorize the Finance Committee to develop the spread of this budget by quarter across the year for budget tracking purposes. Seconded by Roger Jensen. Motion passed.

### Part 2: Signing Authority

Whereas the Board has elected its officers for 2017 year, and Whereas the signing authority for our BECU and Vanguard accounts needs to reflect the current access authority designated by the Board in its formal Board Minutes. Maggie (Nichols) Birch moved that President Sherry (Peck) Moody, Treasurer Sally Villaluz Ghormley, and Corresponding Secretary Jackie (Moore) Zobrist be authorized by name in the minutes to be granted signing authority for our financial accounts, and that L D Zobrist be given authority for our on-line access to these accounts in order to conduct the duties of these positions. Seconded by Glo (Gleason) Holcomb. Motion passed.

**Old Business:** Luncheon Wrap-up 58 attended. Raffle Baskets netted \$220.50-50, coming in at \$36. Logo sales \$95. Great entertainment.

There was discussion about how the winner of the baskets was done. It was felt that numbers were not mixed up enough. Next Luncheon all tickets will be placed in a bowl and mixed up by hand and a ticket drawn. The winner of the last basket will draw the next winner ticket. Also the yacht club reduced us to one room due to the number of people attending to keep the cost down for them. Cost to us may be increased again in the coming year.

Overall Event costs for the 2016 came in with a positive contribution of \$1,471.31 to our General Fund.

At our January meeting we will commit where to hold the 2017 Board meetings.

**New Business:** Holiday party will be held, once again, at Jackie & L D Zobrist's home on January 14<sup>th</sup>, starting at 11 AM.

Maggie (Nichols) Birch made a motion to issue a \$100.00 check to the Ballard Boys & Girls Club to say Thank You for the use of the club as a meeting place, as we haven't done this in the past. Jeri Samuelsen seconded it and motion passed. Maggie will request a check and make sure that it is delivered.

**Committee Reports:**

**By-Laws:** None

**Correspondence:** None

**KUAY:** Meeting will be held at Claudia (Kettles) Lovgren's home on December 8th at 7 pm.

**LOGO:** None

**Scholarship:** John Hennes reported that Kerry McMahan will be moving to a Mountlake Terrace condo. There is a large mail box to handle the applications mail. He will have a new phone by the next KUAY printing.

LD reported that 4 Scholarship checks are still outstanding. John will check with Kerry.

**Website:** None

The meeting was adjourned at 8:05 pm

Respectfully Submitted by, Maggie (Nichols) Birch, Recording Secretary.

**Next meeting: January 14<sup>th</sup> at Jackie & L D's 1615 11<sup>th</sup> Ave W Seattle at 11 a m.**